# CITT

## CITIZENS' INDEPENDENT TRANSPORTATION TRUST Wednesday November 30, 2005 **South Miami City Hall** 6130 Sunset Drive 6 p.m.

## **Summary of Minutes**

## **MEMBERS PRESENT:**

Marc A. Buoniconti, Chairman Harold Braynon, Jr., Vice-Chairman Representative Jorge Rodriguez-Chomat Susannah Troner Hon. James Reeder Henry Lee Givens

Miles Moss. P.E. Hon. Anna E. Ward, Ph.D. Rodney Sanders Theodore Wilde Hon. Linda Zilber Angel DeCoro

## **ASSISTANT COUNTY ATTORNEY:**

Bruce Libhaber

## **OTHERS PRESENT:**

Carlos F. Bonzon, Ph.D., P.E., Assistant County Manager Nan A. Markowitz, Executive Director, OCITT Mayra Bustamante, MDT Lou Wolinetz, IMG Rosie Perez, MDT John Prats, OCITT Patty David, OCITT Isabel Gonzalez-Jettinghoff, PEG/IMG Genenieve Cave-Hunt, MDT/URS R. De Arazoza, The Corrading Group Keith Donner, High Pines Homeowners Association Mike De Cossio, MDT Louniesa Rivers Simmons Rafael De Arazoza, Doral Planning & Engineering Ajibola Balogun, City of South Miami

Marlene Amaro, OCITT Maria E. Johnson, OCITT David Tinder, PWD Lourdes Gomez, MDT Patrice Rosemond, OCITT Joanna Santiago, OCITT Nestor Toledo, OCITT Nya Lake, OCITT Roosevelt Bradley, MDT Mr. Knoll, Citizen Rogelio E. Anasagasti, DPM George Fernandez, MDT

Cynthia Borders-Byrd, IMG Sasha Page, IMG

## APPROVAL OF AGENDA

With a quorum present, Mr. Buoniconti called the meeting to order at 6:03 p.m. The agenda was amended to add Items I, J and K. Ms. Zilber moved to approve the amended agenda. The motion was seconded by Mr. Reeder and carried without dissent.

## **APPROVAL OF MINUTES**

Mr. Moss moved to approve the minutes of October 31, 2005. The motion was seconded by Mr. Reeder and carried without dissent.

## **CITIZENS' COMMENTS**

Mr. Keith Donner, Vice President of High Pines Homeowners Association, informed the Members of his concerns regarding the PTP ADA project on Southwest 72<sup>nd</sup> Street between 56<sup>th</sup> and 57<sup>th</sup> Avenue 2003-007. Mr. Donner stated that the sidewalks on the south side of Sunset Drive between SW 56th and 57th Avenue are not ADA compliant, and the parking is also inadequate. Mr. David Tinder, PTP Coordinator, PWD, stated that the City of South Miami has to have the parking meters moved to correct the problem. Mr. Tinder further commented that the PWD is working with the City of South Miami to move the parking meters to make the sidewalk ADA accessible. Ms. Troner asked what the Surtax has paid for. Mr. Tinder replied that the Surtax paid for the sidewalk project. Ms. Troner suggested that a temporary solution be found until the meters are moved. Mr. Ajibola Balogun, Director, Public Works, City of South Miami, commented that a letter was written to the contractors to remove the parking meters, and that he will follow-up with the contractor. Mr. Buoniconti asked Mr. Balogun for a follow-up report. Mr. Givens voiced his concerns regarding the parking problem on Red Road and 72 Avenue. He stated that there is an insufficient amount of space between the cars and the business. Mr. Moss inquired if the parking meters are moved and the parking spaces re-striped, will the parking meters be replaced? Mr. Tinder responded that the parking meters will be replaced. Mr. Moss asked if the County will do any re-striping and any additional parking bumpers. Mr. Tinder replied that the parking contractor is responsible for the parking arrangements as approved by the PWD. Mr. Moss moved a resolution requesting the City of South Miami and the PWD to expedite the implementation of the improvements to the south side of Sunset Drive between SW 56<sup>th</sup> and 57<sup>th</sup> Avenue. The motion was seconded by Ms. Zilber and carried without dissent. Ms. Markowitz stated that an update will be presented at the next Project and Financial Review Committee meeting on December 13, 2005. Mr. Givens asked how long it would take to complete the project. Mr. Tinder replied that it depends on when the City of South Miami can get a contract of removal.

#### **PRESENTATION**

Mr. Lou Wolinetz, Infrastructure Management Group, updated the CITT on the Financial Consulting Services. Mr. Wolinetz stated that the purpose of Task 2 is to review the actual use of PTP Surtax dollars. Mr. Wolinetz covered the methodology of Task 2, such as document review, background data collection, and a detailed review of the key legislative items. Mr. Wolinetz also provided a brief overview of the Task 2 findings and the cash flow of Surtax funds. Mr. Wolinetz introduced several recommendations for Task 2. Mr. Wolinetz explained the Task 4 - Risk Assessment Model. Mr. Buoniconti requested Ms. Maria Johnson, OCITT, to address some concerns the Members had regarding Task 2.

Ms. Johnson distributed the Financial Consultant's recommendations handout. Ms. Johnson further stated that Task 2 was completed in July 2005 and published in October 2005.

Mr. Rodriguez-Chomat stated that the CITT is not fulfilling its obligation to the community. He commented that CITT is an independent Trust and is not asserting its independence. Mr. Rodriguez-Chomat suggested the CITT send a resolution to the Board of County Commissioners voicing its concerns.

Mr. Sanders requested a list of the municipalities that are eligible to receive the 20% share.

Mr. Moss asked if the items covered in the Financial Consultant's Recommendations will be discussed in detail at a future committee meeting. Ms. Johnson responded that the recommendations were an update of the OCITT's progress relating to the recommendations for Task 1 and 2. Mr. Buoniconti stated that after all four Tasks are completed, then a full report will be presented to the CITT. Mr. Givens inquired about the five percent administrative costs and related expenditures. Mr. Libhaber stated that the Ordinance specifically excludes project management and oversight. He also stated that OCITT staff is part of the administrative costs, and that there maybe administrative cost within MDT and PWD that are not related to contract administration or contract oversight. He further advised that those numbers combined cannot exceed five percent of expenditures. Mr. Givens commented that there should be a complete budget presented to the CITT detailing administrative costs. Mr. Wilde suggested that the effectiveness of the CITT with the cost allocation formula should be added to the CITT meeting agenda. volunteered to assist in answering any questions related to the cost allocation formula.

#### **REPORTS**

Mr. Roosevelt Bradley, Director, MDT, reported on the immediate action plan to enhance transit service. He distributed a handout that covered the Miami-Dade Transit's Comprehensive Action Plan to improve access to its service network and to aggressively promote its services. Mr. Bradley reviewed the Metrobus improvements implemented on October 9, 2005, and the Metrorail and Metromover improvements implemented on October 23, 2005. Mr. Bradley introduced new ideas, such as new routes and services to be implemented, new park-and-ride facilities, the College Metropass Program, and County employee outreach. Mr. Bradley further reviewed the different marketing campaigns for MDT. Mr. Reeder suggested train lights on the front of the buses that would provide better lighting for buses traveling in the shoulders of the expressways.

Mr. Albert Hernandez, Deputy Director, MDT, reported on the MIC Earlington Heights Connector. Mr. Hernandez distributed a handout detailing the plans for the MIC. He explained the proposed alignment, and the overall site plan. Mr. Hernandez further explained the multi-leveled station, the typical sections, and the Automated People Mover system. Mr. Sanders asked what the distance is from the center of the MIA to the MIC station. Mr. Hernandez replied that it is about a quarter mile away. Ms. Troner suggested a cart system be implemented to assist with luggage. Mr. Bonzon stated that there will be carts available. Ms. Troner also suggested adding luggage racks on the trains.

**Mr. David Tinder, PTP Coordinator, PWD,** reported on the PWD PTP Goals Report that was part of the Regional Transportation Committee's agenda. Mr. Givens asked about the dollar amount being spent with CSBE's and/or CBE's. Mr. Tinder responded that he was unable to produce the numbers at the present time, but said that the majority of the PWD projects for design infrastructure have percentages, and many are one hundred percent. Mr. Buoniconti asked if Mr. Givens would like the information in the report. Mr. Givens said that the information was very important because the language is in the PTP. Ms. Markowitz stated that the information would be added to the report. Mr. Braynon commented that the illuminated signs could not be seen from the street were one was traveling on. Mr. Tinder promised to speak with the traffic engineers regarding Mr. Braynon's concern.

Mr. Nestor Toledo, Municipal Liaison, OCITT, reported that Ms. Markowitz and he met with the City of Coral Gables, South Miami, University of Miami, and South Miami Hospital to discuss the extension of the trolley system. The MPO has funded a study for the City Of Coral Gables to do a study on the extension of its trolley system as it runs along Ponce De Leon Boulevard to connect with the Douglas Road Station, the South Miami Station, and the University of Miami Station. Mr. Toledo also stated that a follow-up meeting is scheduled for December 14, 2005. He stated that Ms. Markowitz and he also met with the cities of Medlev. Miami Springs, and Virginia Gardens to discuss the implementation of a trolley system that feeds off of the Palmetto Metrorail Station. Mr. Toledo mentioned that the OCITT is attempting to schedule a meeting with Florida City, Homestead, Palmetto Bay, and Pinecrest to organize a feeder system from the bus way along US1. He also commented that the municipality tracking system will soon be operational. Mr. Toledo stated that the City of Miami Lakes' circulator is operational on a trial base. Mr. Givens commented that the City of Coral Gables should pay more attention to the community to the east of US1 called Golden Gates. Mr. Givens further commented that the municipalities that are attempting to create a circulator system should pay close attention to the cost of running the system. Mr. Toledo responded that the municipalities are encouraged to meet with MDT to assist in starting and running its circulator system. Mr. Bradley stated that MDT has assisted several municipalities in acquiring and running its circulator system. Mr. Sanders asked if MDT consulted municipalities before the purchase of any buses for its circulator system. Mr. Toledo responded that the municipalities are provided the pros and cons of the circulator system by MDT before any actions are taken. Ms. Troner commented that CITT and MDT can review the municipalities' plans for a circulator system but does not approve. Ms. Troner asked if funds could be held from the municipalities. Mr. Toledo responded that funds may not be held from the municipalities, as long as they abide by the Interlocal Agreement. Mr. Libhaber commented that if municipalities were using funds for other than transportation purposes, then at that point a recommendation could be made to the BCC to withhold funds.

**Ms. Patrice Rosemond, Community Outreach, OCITT,** reported on the joint PTP Marking Task Force. Ms. Rosemond stated that there are several meetings scheduled for January and mailings will be going out to formative organizations in the current database. Ms. Rosemond also covered the following:

- Time on AM talk radio will be purchased to discuss PTP issues.
- There will be a continual publication of the PTP newsletter "Go Miami-Dade."
- The November issue will feature an article on the new municipal tracking program.
- A public involvement page is being produced for the *Go Miami-Dade* website.
- Provided details on the up-coming Transit Fair at the SPCC building in the lobby.

**Ms. Maria Johnson, Manager, Project Review and Financial Analysis, OCITT,** answered questions regarding the Contract and Financial Status Reports. Mr. Wilde asked that a detailed description of the \$98 million be provided at the CITT meeting in January.

#### **ACTION ITEMS**

A. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING THE AWARD OF COMPETITIVELY BID CONTRACTS (ITEMS 1.4 and 1.5) IN THE AMOUNT OF \$5,997,752.00 TO BE FUNDED IN PART BY CHARTER COUNTY TRANSIT SYSTEM SURTAX FUNDS IN THE AMOUNT OF \$1,739,348.08 FOR THE PURCHASE OF GOODS AND SERVICES PROCESSED BY THE DEPARTMENT OF PROCUREMENT MANAGEMENT (DPM) ON BEHALF OF MIAMI-DADE TRANSIT (MDT) (Forwarded with a Favorable Recommendation by the Project and Financial Review Committee on 10/11/05 – Passed 5-1)

Mr. Reeder moved to approve Action Item 7A; seconded by Ms. Zilber and passed with opposition by Ms. Troner.

Ms. Troner voiced her concern that PTP funds were being requested at a time when there are no additional Metromover or Metrorail stations being built. Mr. Bradley explained that the increase in ridership brings about the increase in maintenance costs.

B. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION. AWARDING A WORK ORDER BETWEEN VITAL ENGINEERING, P.A., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT NO. 20040314 FOR ROADWAY LIGHTING DESIGN IMPROVEMENTS IN COMMISSION DISTRICT 12 FUNDED BY THE CHARTER COUNTY TRANSIT SYSTEM SURTAX FUNDS AMOUNT OF \$72,099.36 (Forwarded with Recommendation by the Project and Financial Review Committee on 10/11/05 Passed 6-0)

Ms. Zilber moved to approve Action Item 7B; seconded by Mr. Givens and passed with opposition by Mr. Rodriguez-Chomat.

Mr. Rodriguez-Chomat stated that the project should be funded by County funds and not PTP funds.

C. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AWARDING A WORK ORDER BETWEEN R.J. BEHAR & COMPANY, INC., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT NO. 20040382 FOR ROADWAY LIGHTING DESIGN IMPROVEMENTS IN COMMISSION DISTRICTS 1 AND 10 FUNDED BY THE CHARTER COUNTY SYSTEM SURTAX FUNDS IN THE AMOUNT OF \$49,912.68 (Forwarded with a Favorable Recommendation by the Project and Financial Review Committee on 10/11/05 – Passed 6-0)

Mr. Moss moved to approve Action Item 7C; seconded by Mr. Givens and passed with opposition by Mr. Rodriguez-Chomat.

D. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AWARDING A CONTRACT BETWEEN METRO EXPRESS, INC., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT NO. 20050124 FOR ADA ACCESSIBILITY IMPROVEMENTS SIDEWALK CONTRACT FUNDED BY CHARTER COUNTY TRANSIT SYSTEM SURTAX FUNDS IN THE AMOUNT OF \$450,000.00 (Forwarded with a Favorable Recommendation by the Project and Financial Review Committee on 10/11/05 — Passed 6-0)

Mr. Moss moved to approve Action Item 7D; seconded by Ms. Zilber and carried without dissent.

E. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AMENDING THE EXISTING CONTRACT NO. 20040516 FOR INTERSECTION AND NEIGHBORHOOD IMPROVEMENTS BETWEEN METRO EXPRESS, INC., AND MIAMI-DADE COUNTY TO INCLUDE THE PEOPLE'S TRANSPORTATION PLAN (PTP) AS AN APPROVED FUNDING SOURCE FOR \$1,500,000.00 (Forwarded with a Favorable Recommendation by the Project and Financial Review Committee on 10/11/05 – Passed 6-0)

Mr. Moss moved to approve Action Item 7E; seconded by Mr. Givens and carried without dissent.

F. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THE **BOARD** OF COUNTY COMMISSIONERS TO AMEND SECTION 29-124 OF THE CODE OF MIAMI-DADE COUNTY, TO ALLOW AWARDS OF CONTRACTS FOR UNDER \$100.000 NOT TO NECESSITATE COUNTY COMMISSION OR CITT APPROVAL, AND TO REQUIRE ANY DEPARTMENT(S) UTILIZING SURTAX PROCEEDS (INCLUDING BUT NOT LIMITED TO TRANSIT, PUBLIC WORKS, METROPOLITAN PLANNING ORGANIZATION) TO REPORT AWARDING OF CONTRACTS UNDER \$100,000 TO THE CITT AND THE BOARD OF COUNTY COMMISSIONERS ON A MONTHLY BASIS (Discussed at the Joint BCC/CITT meeting on November 22, 2005, to amend the CITT resolution that requests an amendment to the County Code)

Mr. Moss moved to approve Action Item 7F; seconded by Mr. Givens and passed with opposition by Mr. Rodriguez-Chomat, Ms. Troner, and Mr. Reeder.

Mr. Rodriguez-Chomat commented that it would be a mistake not to review the lesser funded projects. Ms. Troner asked for the resolution to be explained. Mr. Buoniconti responded that it is County policy and reports will be given on a monthly basis and the projects highlighted. Mr. Moss explained that this is the current policy that the BCC operates under and the only reason the CITT was involved is because the language of the PTP requires the CITT's approval. Mr. Moss further stated that the concept being is to move projects along quicker. Mr. Rodriguez-Chomat commented that the County did not pay for any traffic signals in FY03-04 or FY04-05. Mr. Tinder responded that PWD is requesting the similar authority given to the Office of Capital Improvement and the DPM. He also stated PWD will be able to

complete small neighborhood projects expediently. Mr. Rodriguez-Chomat asked how projects were completed prior to the PTP. Mr. Bradley stated that prior to the PTP the projects were not brought to the BCC, thus another process was already in place. Mr. Libhaber stated that before the existence of the Surtax, the Expedite Ordinance allowed the County Manager to award contracts that fell below the threshold of \$500,000, without BCC approval. He further stated that every department at this point uses the Expedite Ordinance with the exception of MDT. MDT may use the Expedite Ordinance, except that the Board and the CITT, according to Ordinance 02-116, must approve any projects funded by the Surtax. Mr. Libhaber stated that MDT does not have to make the repairs, or it can make the repairs and then ask the Board and the CITT for the funds after the work is completed.

#### G. APPROVAL TO SCHEDULE TRANSPORTATION SUMMIT

Mr. Givens moved to approve Action Item 7G; seconded by Mr. Braynon and passed with opposition by Ms. Troner.

Ms. Troner stated that the Transportation Summit would not be an effective use of public funds and it is difficult to get the public to attend. Mr. Braynon commented that it is the CITT's obligation to get the information out to the public.

#### H. APPROVAL TO SCHEDULE CITT RETREAT

Mr. Moss moved to approve Action Item 7H; seconded by Mr. Reeder and carried without dissent.

Ms. Troner asked for an explanation of the CITT Retreat. Mr. Buoniconti replied that it will be a time for the Members to get together and share thoughts, ideas, and goals for the CITT. Dr. Ward commented that Member's time should be kept under consideration when scheduling events.

I. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, WAIVING COMPETITIVE BIDDING FOR CONTRACT NO. BW7961-3/11 IN THE AMOUNT OF \$3,949,411.40 TO BE FUNDED IN PART BY CHARTER COUNTY TRANSIT SYSTEM SURTAX FUNDS IN THE AMOUNT OF \$1,145,329.31 FOR THE PURCHASE OF TRAPEZE SOFTWARE IMPLEMENTATION, TECHNICAL SUPPORT, AND MAINTENANCE SERVICES, AND AUTHORIZING THE COUNTY MANAGER TO AWARD SAME WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER

Mr. Moss moved to approve Action Item 7I; seconded by Mr. Reeder and carried without dissent.

- J. A MOMENT SILENT MEDITION FOR ROSA PARKS
- K. REQUEST FOR THE MONTGOMERY BOYCOTT MOBILE TO BE BROUGHT TO MIAMI DURING BLACK HISTORY MONTH

Mr. Givens requested that the Montgomery Boycott Mobile be brought to Miami for Black History Month. He further stated that the CITT should take the lead to participate in supporting and educating the community about Hispanic Heritage Month and other minority groups in Miami-Dade County.

#### **OLD BUSINESS**

A. **Rescind** RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS (BCC) MODIFY ORDINANCE 02-116 BY REDISTRIBUTING THE 20 PERCENT MUNICIPAL PORTION OF THE SURTAX TO ALL MUNICIPALITIES (*Proposed by Hon. Linda Zilber and Henry Lee Givens*)

Ms. Zilber moved to approve Action Item 8A; seconded by Mr. Givens and passed with opposition by Mr. Braynon and Mr. Sanders.

Ms. Zilber stated that as a result of hurricane Wilma, four members were not present to vote on this resolution and should be given the opportunity to ask questions and hear discussions. In order to accomplish this, the resolution needs to be rescinded and reconsidered. Mr. Buoniconti commented that Members should come back with a solution to the rescinded resolution. Mr. Givens stated that the resolution should be brought up at the joint BCC/CITT meeting. Mr. Rafael De Arazoza, P.E., CPM. Technical V.P. of Planning and Engineering for Doral, provided arguments for not rescinding the resolution. He stated that Miami Gardens and Doral need the additional funding to effectively achieve the goals of the PTP. Mr. Libhaber suggested that a letter be written to the RTC and to the municipalities informing them of the rescinding of the resolution. Mr. Rodriguez-Chomat commented that the municipalities should be invited to a future Project and Financial Review Committee meeting. Ms. Markowitz asked how and when the Members would like to discuss the resolution. It was decided that the resolution should be discussed at the next Project and Financial Review Committee meeting.

#### **COMMITTEE REPORTS**

Mr. Buoniconti, CITT, Chairperson, distributed a handout providing an overview of the committee meetings.

- For the Project and Financial Review Committee Mr. Buoniconti reported the status of the Financial Consultant's Reports, the Urban Development Boundary, Water Taxi, Transit Village, and the Pedestrian Overpasses.
- For the Community Outreach Committee Mr. Buoniconti reported the status of the Public Involvement Plan, the CITT Retreat, the Community Councils priority list, the Projects Goal Deficit Report, CITT/CTAC Relationship, Transit Conferences Update, and Community Involvement.
- Mr. Buoniconti reported on the status of the Joint BCC/CITT workshop.

Ms. Zilber, Community Outreach, Chairperson, reported that the Public Involvement Plan administrative order was discussed and decided that it should be discussed at a full CITT meeting. She also stated that an update was given on public outreach and funding of existing municipalities. Ms. Zilber reported that it was recommended that the CITT Retreat and the Transportation Summit be discussed at a full CITT meeting. She further stated that the next Community Outreach meeting will be held on January 18, 2006 at 2 p.m.

**Ms. Markowitz, Executive Director**, reported that the BCC will be approving its schedule on December 6, 2005, after which the OCITT can develop its calendar for 2006.

Mr. Givens suggested that water be distributed during meetings. Ms. Markowitz replied that she would take care of it. Dr. Ward commented that water should be part of the budget and not personally provided by the Executive Director.

Mr. Moss, Project and Financial Review, Chairperson, stated that the Committee met and discussed in detail all the action items that were presented today.

## **NEW BUSINESS**

Dr. Ward asked if it is possible to have a consent agenda. Mr. Libhaber stated that a consent agenda would be possible. Dr. Ward moved to approve a consent agenda; seconded by Mr. Reeder and carried without dissent.

Mr. Sanders asked who was responsible for the City of Miami Gardens bus shelters. Mr. Bradley responded that the City of Miami Gardens is in charge of its own bus shelters.

## **CITIZENS' COMMENTS**

None

## **ANNOUNCEMENTS**

Mr. Buoniconti announced that the next CITT meeting will be held on Wednesday, January 4, 2006, at 2 p.m., at the SPCC, 111 NW 1<sup>st</sup> Street, Commission Chambers.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:17 p.m.